

2011 PUBLIC ELECTION FORUM
RULES

1. The moderator is to have the final word on any item that may arise that calls for decision and will conduct the forum in an orderly fashion.
2. Each candidate will be allowed 4 minutes for his or her opening remarks. Order will be determined by a draw conducted by the Chamber committee.
3. Candidates will have 2 minutes to respond to each written question proposed to them. Only those candidates specified on the question form will be given the opportunity to answer. When the question is posed to “all candidates”, the speaking order will be changed for each question to alternate first speaker and order of speakers.
4. Only written and signed questions on official Chamber forms available just prior to the forum will be allowed.
5. The proposers of the questions are to be prepared to stand during the reading of the question. If a proposer is *not* prepared to stand during the reading of the question, the candidate has the option of responding or not. If circumstances prevent the proposer from standing, the moderator will use discretion on this ruling.
6. Each candidate will be given a 20 second time remaining warning bell during their opening/closing remarks & responses. If the candidate exceeds the allowed time, the moderator will ask the candidate to cease speaking.
7. Question forms will be available at the designated table by Chamber representatives. Each question must be returned to and numbered by the Chamber representative at the question form table. Since the whole session is timed, it is important to submit your questions as soon as possible. All numbered questions will be given to the moderator, regardless if time allows for the questions or not.
8. The final question will be asked no later than 8:40 pm.
9. Each candidate will be given 2 ½ minutes at the end of the forum for closing remarks. Speaking order will be the reverse order of the opening remarks.
10. Literature can be **handed out** only. No placing of literature at the forum tables & chairs. Please pick up and remove any literature left behind after the forum.
11. No placing of campaign signage or posters within the forum venue.
12. **No videotaping or recording of this forum by candidates or their parties will be allowed. Only members of the media or the host organization will have authorization to record the forum.**